



# Microsoft

## Exam Questions 62-193

Technology Literacy for Educators

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#### NEW QUESTION 1

- (Topic 1)

As an extension activity to the planned learning activity, you ask some of the students to contact external experts to gather additional information about the historical events.

You want to ensure that the students use an appropriate means of communication when they contact the experts.

What should you advise the students to use?

This item is part of a case study. To view the case study information, click on the Case Study button below.

- A. their personal mobile phone
- B. an anonymous online forum
- C. a generic email account of the school
- D. their social network account

**Answer: C**

#### NEW QUESTION 2

- (Topic 4)

You want to identify the primary benefit of using ICT during the persuasive writing lesson. Which benefit should you identify?

This item is part of a case study. To view the case study information, click on the Case Study button below.

- A. In today's world, writing is mostly done on a computer.
- B. ICT helps students develop word processing skills.
- C. The computer lab is used regularly.
- D. Word processing applications allow students to easily edit and modify text.

**Answer: D**

#### NEW QUESTION 3

- (Topic 5)

One of your students has poor hearing.

You want to ensure that the student has the opportunity to interact with the farmer during the video-conference.

What should you do?

This item is part of a case study. To view the case study information, click on the Case Study button below.

- A. After the video-conference, have the other students explain the key points of the conference to the student.
- B. Before the video-conference, have the student submit questions in writing.
- C. Manipulate the seating arrangement.
- D. Record the audio portion of the video-conference for further listening.

**Answer: C**

#### NEW QUESTION 4

- (Topic 5)

You teach an economics lesson about the effects of using price discount strategies. During the class, you provide detailed sales statistics from a major national retailer. Some of the students question the effectiveness of price discount strategies.

You want to demonstrate to the students that the strategies are cost-effective. What should you do?

- A. Search the Internet for Web sites that contain more information about retail pricing strategies.
- B. Enter sample sales figures into a spreadsheet to model the effects of using price discount strategies.
- C. Search the Internet for teaching resources on retail pricing strategies.
- D. Email several retail management experts and ask them for examples of how they use price discount strategies.

**Answer: B**

#### NEW QUESTION 5

- (Topic 5)

You want your students to analyze the costs of running a business.

You plan a visit with your students to a business center that sells business services. The business center offers the following services.

- ? Printing
- ? Photocopying
- ? Web site design
- ? Document scanning
- ? Word processing and editing.

What should you include as part of your classroom activities?

- A. Give an assignment during which the students will read three case studies about office service businesses
- B. Summarize the students' findings in a word processing document.
- C. Run a research project during which the students will use the Internet to compile a list of prices of various business services.
- D. Run a three-day project during which the students will set up their own office service business at the school and sell business services to the students and the staff.
- E. Run a two-hour project during which you will provide reference information on the cost of equipment, materials, and salaries
- F. Guide the students to use spreadsheets to calculate the costs of a business.

**Answer: D**

#### NEW QUESTION 6

- (Topic 5)

You have used Information and Communication Technology (ICT) successfully in the classroom for several years.

A new teacher at the school says that she has had little opportunity to use ICT in the classroom. She wants to make use of the computer lab in her teaching. What advice would you give her?

- A. Ensure that the planned activities are easy for the students.
- B. Ensure that the planned activities are fun for the students.
- C. Ensure that the planned activities are suitable for the learning objectives.
- D. Ensure that the students understand how ICT will be used to complete their activities.

**Answer: C**

#### NEW QUESTION 7

- (Topic 5)

Your class just completed the video-conference with the farmer.

You want to do a quick assessment to identify how many students understood the key points of the video-conference.

What should you do?

This item is part of a case study. To view the case study information, click on the Case Study button below.

- A. Have the students use the student response system.
- B. Have the students work in pairs to create a blog.
- C. Have each student write an essay by using a word processing application.
- D. Have each student design a presentation.

**Answer: A**

#### NEW QUESTION 8

- (Topic 6)

You want to track and manage student's performance data. Which type of application should you use?

This item is part of a case study. To view the case study information, click on the Case Study button below.

- A. desktop publishing
- B. presentation
- C. spreadsheet
- D. word processing

**Answer: C**

#### NEW QUESTION 9

- (Topic 6)

You want to identify the quickest and most cost-effective method to collect the students' presentations for assessment.

What should you ask the students to do?

This item is part of a case study. To view the case study information, click on the Case Study button below.

- A. Save their work to a USB drive.
- B. Save their work to a shared folder on the network.
- C. Print out their work and hand it in to you.
- D. Email their work to you.

**Answer: B**

#### NEW QUESTION 10

- (Topic 7)

You teach political science to a class of 20 students. The students are 17 years old. Your school has a computer lab that has access to the Internet.

Your government has an election.

You create a lesson that requires the students to spend the entire day of the election analyzing the election results as they are announced.

You reserve the computer lab for the activity.

You want to ensure that the students can continuously record the election results. The solution must also ensure that the students see the changes to the political map as the results come in.

What should you do?

- A. Have the students input the election results to a spreadsheet application and create charts to present the results.
- B. Have the students use a word processing application to create a table that presents the election results.
- C. Have the students use a spreadsheet application to build a model presenting the election results.
- D. Have the students use a spreadsheet application to import charts from the political parties' Web sites, and then export the charts to a presentation.

**Answer: C**

#### NEW QUESTION 10

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